

## **BOARD MEMBER JOB DESCRIPTION**

### **About LCHT:**

In existence since 2010, the Laboratory to Combat Human Trafficking (LCHT) is a non-profit organization whose vision is to end human trafficking, and a mission to inform social change that eliminates human exploitation. The four program areas to accomplish the vision are: research and action; training and education; conducting a leadership development program and managing the Colorado Hotline, Text line and resource directory. For more information, please see LCHT's website at [www.combathumantrafficking.org](http://www.combathumantrafficking.org).

### **Position:**

Board members are an integral part of our organization's success. We rely on Board members to bring critical community representation, perspectives, lived experiences, and professional experience. The Board supports the work of LCHT staff and provides leadership as well as strategic governance in working towards our 2035 vision, along with the organization's vision and mission. Board members may also provide operational assistance and guidance with staff. Board members are significant contributors to fundraising efforts for the organization, including but not limited to a meaningful personal donation and contact with personal networks to achieve fundraising goals. The LCHT Board is embracing operating as a governing board and has started that transition. Our bylaws allow for twenty Board Members, but we typically operate with around twelve to sixteen Board members.

### **Key Responsibilities of Board Member:**

- Support LCHT in attaining established goals by providing direction, oversight, leadership, and assistance where necessary for the long-term sustainability of the organization.
- Work in coordination with Board Chair and other board members to:
  - identify organizational needs and areas of potential growth as part of long range planning;
  - develop organizational strategies;
  - ensure that Board resolutions are carried out in a timely fashion; and
  - chair or serve on at least two committees as well as special assignments.
- Coordinate with personal and professional networks to improve LCHT's community partnerships.
- Review performance outcomes and metrics created for evaluating LCHT's impact, and review agenda and supporting materials prior to Board and committee meetings.
- Act as an ambassador for the organization both within one's area of expertise and in the world at large.
- Embrace and enact LCHT's commitment to diversity, inclusion and racial equity in both our representation on the Board and staff, as well as in our work in the communities we serve.
- Actively, meaningfully and significantly participate in fundraising efforts.

## **Qualifications:**

This is an extraordinary opportunity for an individual who is passionate about LCHT's mission and who has a track record of board participation and leadership. Ideal candidates will possess professional experience with significant leadership accomplishments as well as savvy diplomatic skills and a natural affinity for cultivating relationships, including persuading, convening, facilitating, and building consensus among diverse individuals.

## **Attributes, Experience and Skills Sought:**

- Alignment with LCHT values (see [website](#)).
- Leadership, team building, and advanced coaching skills; ability to work with teams and lead decision-making processes in a group environment.
- Excellent planning, tactical and organizational skills.
- Strong interpersonal skills including: relationship and trust building, communication and listening, and personal engagement.
- Competency and training in diversity issues; versed in language around power, privilege, oppression, social justice and racial equity.
- Strong business connections and networking capability.
- Strong connections with diverse communities.
- A national and/or state presence within the human trafficking or related field is a plus.
- We welcome all with lived experiences as a member of a marginalized community, and particularly lived experience involving human exploitation.

## **Fundraising:**

Fundraising and personal financial support to LCHT is a critical role of every Board member. Every Board member directly contributes financially, in a personally meaningful way, as well as utilizes their personal network for peer-to-peer fundraising campaigns. Board Members consider LCHT a philanthropic priority.

## **Board terms of participation:**

LCHT's Board success relies on board involvement and contribution. Each Board member is expected to spend approximately 8 - 10 hours a month participating in Board activities/meetings and prioritizing LCHT meetings, particularly the monthly Board meeting, which is generally the fourth Thursday of each month from 5:30 – 7:30pm. Personal attendance is important for those meetings identified as in-person. LCHT's Board Members serve a two-year term (beginning February 1 and ending after two years on January 31). New Board members will attend a weekend orientation during the month of February. Board members are eligible for re-election for up to three more consecutive terms, for a maximum service on the Board of eight consecutive years. Board meetings will be held no more than once a month and no less than twice a year. Board members donate their time and serve without pay.