

GETTING STARTED:

A CHECKLIST OF PARTNERSHIP ELEMENTS

The following checklist* is intended to support engagement with **LCHT's Partnership Toolkit** available online at combathumantrafficking.org/toolkit. A thriving partnership must include the common elements described below: shared vision and leadership; aligned, responsive implementation; and shared accountability for success.

1. Shared Vision and Leadership

- Create a shared vision** by identifying what stakeholders want for the partnership and the survivors it serves. Be sure that all stakeholders have a shared definition of human trafficking and receive a comprehensive Human Trafficking 101 before engaging in the work.
- Identify and focus on the common outcomes** that will help achieve the vision.
- Clarify roles and responsibilities and share decision making.** With a shared vision and aligned outcomes to focus on, each partner can be clear on their role and how it contributes to achieving the vision. Agencies and organizations need to establish clear procedures and responsibilities, and devote time and resources to coordination.

2. Aligned, Responsive Implementation

- Align services with needs.** Use data and an equity lens to identify community needs and disparities. Make sure there is a structure in place to identify individual survivor needs.
- Build on existing assets and/or seek out additional partners.** Take advantage of the partnership's strengths, and opportunities already present in a given community. If there are needs identified that current partners do not have the expertise in filling, respond by finding partners that can fill that need.
- Build trust and relationships.** Do this by communicating continuously and by engaging in opportunities to connect, share, collaborate, celebrate, and learn together. Set up clear and regular communication for progress and goals. Give, receive, and value robust feedback.

3. Shared Accountability for Success

- Build evaluation into your partnership goals** to promote continuous improvement. Engage in improvement efforts by exploring mechanisms to collect and share data to improve services.
- Create a sustainability plan and leverage resources.** Get help with identifying diverse funding sources, aligning strategies, and make time to combine efforts in creating and executing a sustainability plan.

**Adapted from Youth Development Executives of King County School and Community Partnership Toolkit, 2021*